MINUTES OF 1ST TISPA AGM

VENUE: Posta House, Room #1301

DATE: 28th May 2005

ATTENDANCE: Suhail Sheriff (RAHA)
Frank Habicht (TISPA)
Erik Rowberg (ARUSHA NODE MARIE)
Frank Goyayi (AFSAT TZ LTD)
Hamza Mikidadi (DATEL)
Volven D'Souza (CATS NET TZ LTD)
Gregory Almeida (SimbaNET)

ABSENTEES: Bill Sangiwa– apology presented and proxy nominated
COSTECH – apology presented

AGENDA:

1. **Welcoming Address**
2. Chair Selection
3. **Modification & Endorsement of Agenda**
4. **Quorum Verification**
5. **Registration Process Update**
6. Current & Expanded membership
7. **Office Bearers Election**
8. TISPA membership fees
9. TIX project (scope, rules, funding, fees)
10. Other projects (upcountry IXPS / connecting upcountry ISPS to TIX, etc)
11. **AOB**

1. **Welcoming Address:**
   a. Made by Suhail Sheriff
   b. Everyone present, were thanked for their attendance to the 1st AGM for TISPA.
   c. It was made known to all present that TISPA is now a registered body and the Certificate of Registration was displayed and passed around to all who approved and thanked Mr Suhail for the good job done to finalize the process of registration.
   d. Mr Suhail further continued by saying that it would be best that the meeting proceed and that an Interim Chairman be nominated from among those present to chair the meeting.

2. **Chair Selection:**
   a. Mr Greg Almeida was nominated and seconded
   b. The meeting was opened at 10:00 am.

3. **Modification & Endorsement of Agenda:**

   a. The agenda for the meeting was endorsed

4. **Quorum Verification:**

   a. 7 members plus 1 by proxy were present and it was accepted that this made up for the quorum

5. **Registration Process Update:**

   a. The registration process for TISPA is complete and TISPA currently holds a Certificate of Registration SO.NO.13073 dated 8th day of April 2005. This certificate was officially handed to Greg Almeida for safekeeping.

6. **Current & Extended Membership:**

   a. The current legal membership are comprised of the 12 signed 'founder members' in the registration process. For legality those who are understood to be members but did not sign the registration document, need to fill out and submit their application forms as soon as possible.
   b. It has been agreed that all new applications be scrutinized and approved under the 4 different categories

7. **Office Bearers Election:**

   a. The election for the office bearers was held and the following were elected:
      i. Chairman: Suhail Sheriff (by unanimous consent)
      ii. Vice chairman: Bill Sangiwa (by anonymous vote)
      iii. Secretary General: Greg Almeida (by unanimous consent)
      iv. Treasurer: Frank Goyayi (by unanimous consent)

     v. 3 ISP members: CATSNET (Volven D'Souza), Arusha Node Marie (Erik Rowberg) & Datel (Hamza Mikidadi)
     vi. Non ISP: Election shall be done via e-mail
     vii. Honorary / Individual: Frank Habicht

  b. The above nominated members were proposed and seconded within the house except for the post of the Vice Chairman which was selected by casting of Votes for 3 candidates who were nominated. These were Erik Rowberg, Bill Sangiwa & Frank Habicht.

  c. The one with the most votes, Bill Sangiwa, was therefore approved as the Vice Chairman.

8. **TISPA membership fees:**

  a. For the registration process it was decided that TISPA membership fee structure would be as follows:-
     i. ISP (Internet Service Provider) – 500 US $ Per Annum
     ii. Non ISP (Internet Service Provider) – 500 US $ Per Annum
     iii. Honorary – Free
     iv. Individual – 100 US $ Per Annum

  b. It was decided that we distributed the membership application forms as soon the TISPA Bank Account is opened.

  c. All fees for TISPA Membership will be effective from January to December.

9. **TIX project (scope, rules, funding, fees)**

  a. The TIX Project was formally endorsed and it was decided that a management and administration team be selected.
  b. This team would be called the TIX management committee.
  c. The house nominated Frank Habicht as the manager and Suhail Sheriff and Bill Sangiwa as part of the management.
  d. It was decided that the fee structure for the TIX would be as follows:-
     i. Setup fees would be 500 US $
     ii. Peering fee would be 1000 US $ for TISPA members and 1500 US $ for other peers not member of TISPA.

  e. It was decided that there will be a waver of membership fees for the following:
     i. Africa Online
     ii. RAHA
     iii. SimbaNET (T) LTD
     iv. University Computing Center.
     v. Benson On Line
     vi. CATS NET
     vii. AFSAT
     viii. SATCO NET
     ix. COSTECH
     x. Bank of Tanzania.

10. **Other projects (upcountry IXPS / connecting upcountry ISPS to TIX, etc)**

    a. It was decided that regional TIX points would be assisted by TISPA in the initial setup.

    b. TISPA will register itself and the application to AFRINIC with the fee of 550 US$ be paid with the existing financial balance in TISPA Account.

        i. Letters to all non-member ISPs to introduce TISPA should be circulated who in turn should be become members of TISPA and to interconnect at TIX.

        ii. Letter to TCRA from TISPA should be written in order to interconnect regional ISPs.

        iii. Suhail briefed the table on the East African Interconnectivity initiative.

        iv. The AGM agreed to open a new US$ and TShs bank account and delegated the task to the treasurer

        v. TIX management committee to sum up a plan of utilizing the link and sourcing funds to support itself.

        vi. Frank Goyayi to look for the best bank that will support and facilitate the bank account for TISPA.

        vii. It was decided that TISPA would have authorized signatories for signing cheques of TISPA.

        viii. Category A would consist of the signature of the Chairman or Vice Chairman and Category B would be Secretary General or Treasurer. For any business transaction, at least one signature from each Category must be present.

        ix. It was also discussed that we must have an official inauguration for TIX. Suhail volunteered to do further research.

    c. Suhail mentioned that Zanlink is interested to connect to TIX but has no means to link up over the distance. Erik Rowberg confirmed that ANM has the same problem and applied for a link long ago.

11. **AOB:**

    a. Volven D'Souza insisted that we follow punctuality to attend future meetings. A cut-off time period of 30 minutes was suggested, after which the meeting is postponed or cancelled.

    b. A vote of appreciation was passed for the following:

        i. Benson Online for sponsoring the meeting venue.

        ii. Raha.com for use of Mail and DNS services

        iii. Africa Online for hosting the website

    c. A vote of thanks was given by the Chairman and the meeting was declared closed at 01:30 pm.

MEMBERS TO BE NOTIFIED ON VENUE, DATE & TIME OF NEXT MEETING VIA E-MAIL BY THE SECRETARY GENERAL.